



BRISTOL WATER COMMISSION JANUARY 19, 2021 – REGULAR MINUTES

PRESENT: Chairman Sean Dunn, Commissioner Elizabeth Phelan, Commissioner Ramiro Suarez, Commissioner Kathy Ferrier, Commissioner Francis “Jay” Porrini and Council Liaison Mary Fortier

STAFF PRESENT: Superintendent Robert Longo, Assistant Superintendent Joseph Pagliaruli, Assistant Superintendent Dan Bolduc and Office Manager Joyce DeFelippi

1) CALL TO ORDER

Chairman Dunn called the meeting of the Board of Water Commissioners held via Zoom, Meeting ID 845 169 6140 to order at 6:45 PM.

2) PLEDGE OF ALLEGIANCE

3) MOMENT OF SILENCE

4) APPROVAL OF THE MINUTES OF THE DECEMBER 15, 2020 REGULAR BOARD MEETING

On motion, by Commissioner Suarez and seconded, voted to approve the December 15, 2020 minutes as presented.

Roll call vote: Chairman Dunn – Yes
Commissioner Phelan – Yes
Commissioner Suarez – Yes
Commissioner Ferrier – Yes
Commissioner Porrini – Yes

Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF DECEMBER 2020

On motion, by Commissioner Phelan and seconded, voted to approve the December 2020 Department Reports as presented.

Roll call vote: Chairman Dunn – Yes
Commissioner Phelan – Yes

Commissioner Suarez – Yes
Commissioner Ferrier – Yes
Commissioner Porrini – Yes

Motion passed.

6) PUBLIC PARTICIPATION

7) CUSTOMER COMPLAINT

(1) 35 Hillcrest Ct – Agnes Dion: Superintendent Longo informed the Board that Ms. Dion is requesting that the penalties be waived. Ms. Dion noted she forgot to put payment in the envelope when she dropped it off in the Bristol Water & Sewer Department's front door drop slot. Since the payment arrived late, the Board felt no recourse should be given.

On motion, by Commissioner Suarez and seconded, voted no recourse be given.

Roll call vote: Chairman Dunn – Yes
Commissioner Phelan – Yes
Commissioner Suarez – Yes
Commissioner Ferrier – Yes
Commissioner Porrini – Yes

Motion passed.

8) COMMITTEE REPORTS:

(1) Cell Tower Committee – Nothing to report.

9) CONNWOOD FORESTERS – 2020 TIMBER SALE

Superintendent Longo recommended the Board accept the highest bid and award the bid to B&S for \$17,000.00.

On motion, by Commissioner Suarez and seconded, voted to accept the highest bid for \$17,000.00 from B&S for the 2020 Timber Sale.

Roll call vote: Chairman Dunn – Yes
Commissioner Phelan – Yes
Commissioner Suarez – Yes
Commissioner Ferrier – Yes
Commissioner Porrini – Yes

Motion passed.

10) INVESTMENTS

11) ACTIVITY REPORT

Superintendent Longo gave a brief overview of Weston & Sampson's Activity Report (see Attachment A). No action taken.

12) CHAIRMAN'S REPORT

13) SUPERINTENDENT'S REPORT

14) OLD BUSINESS

15) NEW BUSINESS

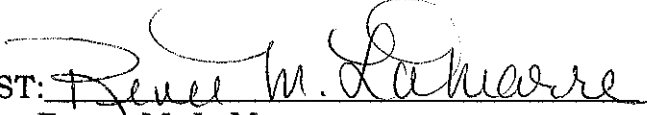
Superintendent Longo requested a Commissioner to serve on the Budget Committee. Commissioner Phelan volunteered to serve.

Superintendent Longo requested a Commissioner to serve on SCADA RFQ Committee. It was noted that Commissioner Suarez and Commissioner Porrini will serve on the SCADA RFQ Committee.

16) ADJOURNMENT

At 8:02 PM, on motion, by Commissioner Phelan and seconded, unanimously voted to adjourn.

ATTEST:


Renee M. LaMarre
Water & Sewer Administrative

WESTON & SAMPSON ACTIVITY REPORT
CITY OF BRISTOL WATER DEPARTMENT
For the meeting on January 19, 2021

On-Call Engineering Services (2070524):

1. Weston & Sampson is currently working on the following tasks:
 - a. CTDEEP General Permits: All Permit application have been submitted to DEEP:
 - i. Due April 29, 2021. No work completed to date. Awaiting decision from BWD.
 - b. *Water Supply Plan Update:*
 - i. Completed in 2020.
 - c. *Groundwater Under the Direct Influence of a Surface Water (Mix Street Well #3):*
 - i. Completed in 2020
 - d. Mix Street and Mechanic Street infrastructure improvements (2190087):
 - i. No new work performed.
 - e. CTDEEP Water Diversion and Streamflow Reporting Requirements:
 - i. Completed in 2020.
 - f. PFAS Public Awareness:
 - i. No new work in 2020. Awaiting DPH action.

American Water Infrastructure Act (AWIA) Risk & Resiliency Assessment and Emergency Response Plan (ENG20-1035)

1. Completed Risk and Resiliency Analysis (RRA). Detailed task completion as listed below:
 - a. Completed Utility Resilience Index analysis
 - b. Completed Cyber-Security analysis
 - c. Identified Mitigation measures for enhancing system resilience
 - d. Team Meeting with Client to discuss preliminary results
 - e. Submitted Draft results to client for review on 12/23/20
 - f. Ongoing: Development of RRA report
 - g. Ongoing: ERP Update Kick-off meeting scheduled for 1/21/21