

**CODE ENFORCEMENT COMMITTEE
REGULAR MEETING MINUTES
Wednesday, January 2, 2019
First Floor Meeting Room**

CODE ENFORCEMENT COMMITTEE MEMBERS IN ATTENDANCE:

David Preleski, Chairman
Mayor Ellen Zoppo-Sassu
Guy Morin, Chief Building Official
Robert Grimaldi, Fire Marshal
Monica Holloway, Zoning Enforcement Officer
Robert Longo, Bristol Water Department
Karen Wagner, Bristol-Burlington Health District
Lt. Richard Guerrero, Police Department

Also in Attendance: Attorney Richard Lacey, Corporation Counsel
Noelle Bates, Corporation Counsel
Lindsey Rivers, Public Works Analyst
Tim Callanan, Fire Department
Thomas DeNoto, Assessor
Melissa Green, Bristol Housing Authority
Roger Rousseu, Purchasing
David Haberfeld, Bristol Resident
Tom Doyle, Bristol Resident

ITEM 1. Call to Order and Introductions

David Preleski, Chairman called to order the Wednesday, January 2, 2019 Code Enforcement Committee meeting at 9:00 a.m. in the first floor meeting room.

ITEM 2. Approval of the December 5, 2018 Minutes

IT was **MOVED** by Monica Holloway and **SECONDED** by Guy Morin to approve the meeting minutes of December 5, 2018.

Call for discussion – None

Voted: Unanimously Approved

ITEM 3. Public Participation

No further discussion

ITEM 4. Discussion of team inspections and to take any action as necessary

The Management Company has been cooperative in making repairs at **403 West Street**. No permits issued for the repair of the roof and to correct the staircase on the exterior of the dwelling. Health Department received a new complaint of bed bugs within one of the apartments. All the previous issues that the Health Department cited for have been repaired. Another group inspections will be set-up to follow up on repairs.

Fire Department has been in contact with the management company for **1 Divinity Street**. A group inspection has been set-up for January 9th to inspect the upper level apartments. The retail space was already inspected on a previous date. The Chairman has received many complaints on this building from neighboring property owners.

The rear porches at **111 Stewart Street** are in poor condition but the Building Department will not move forward to have them repaired. After inspecting the property, the Chief Building Official may move forward in condemning the property. Several attempts have been made by the Fire Department to contact the owner but has been unsuccessful.

ITEM 5. Discussion of properties of interest and/or concern to Committee Members

A complaint was received on a property located at **192 Terryville Avenue**. Upon inspection, a side porch was in poor condition and the only means of egress is from this porch. The owner was questioning the condition of the porch. Chief Building Official informed the owner to start the repairs or he will proceed with a condemnation order.

The owners of **318 South Street** have been in the process of repairing the roof since 2016. To this date, tarps remain on the roof with scaffolding on the side of the dwelling. Violation Citations will be issued as there is no further progress being made on the repairs. The only progress was the clean-up of debris in the rear yard.

A complaint was received on a property located at **325 Brook Street**. This property is an on-going problem with junk-yard like conditions and possibly someone living in a camper. After inspecting this property, it was discovered the neighboring property has junk-yard like conditions also.

The property located at **28 Gridley Street** was issued a new driveway permit. A temporary driveway has been installed and no further complaints have been received.

The parking lot on **High Street** is being heard next week in front of the Zoning Commission for a zone change.

ITEM 6. New Business

Public Works discussed the installation of mounting security cameras on three different properties as there has been illegal dumping. The challenge on these cameras is they need to have the correct angle and sometimes the brake lights may cause glare.

200 Prospect Street discussed as this property is a problem with tenants. Fire Department will set-up a group inspection.

No further progress on the property located at **267-269 Main Street**. The Chief Building Official is still concerned with one half of the building collapsing. Robert Longo requested the water be shut-off at the valve within the street.

ITEM 7. Old Business

The arrest warrant has been filled-out and submitted by the Bristol-Burlington Health Department. The warrant will be reviewed.

ITEM 8 To Adjourn

IT was **MOVED** and **SECONDED** to adjourn the Code Enforcement Meeting at 9:53 a.m. and it was unanimously approved.

Respectfully submitted,

Michele Ososki
Recording Secretary
Building Department