



Board of Parks Commissioners
Events Planning Committee
Wednesday, September 29, 2021 5:00 p.m.
1st Floor Conference Room – City Hall
Special Meeting Agenda

1) Call to Order

- a. Attendance

2) Acceptance of meeting minutes

- a. Events Committee September 8, 2021 special meeting minutes
Documents: Attachment A

3) Old Business

- a. Discussion and decision to move forward with an in-person event for the 100th Anniversary of Memorial Boulevard Celebration
- b. Update on event budget and sponsorships to date
Documents: Attachment B
- c. Final review of event logistics

4) New Business

- a. By Commissioners

5) Other Business

- a. By Commissioners

6) Adjourn

Respectfully submitted,

Jazzya Coakley
Recording Secretary
Board of Park Commissioners

Events Planning Meeting - Board of Park Commissioners
Hosted by Parks and Recreation

Topic: Events Planning Meeting - Board of Park Commissioners
Time: Sep 29, 2021 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://bristolct-gov.zoom.us/j/85072914112?pwd=M2N1NnBNN1EyUGhOTzllWnZOK0hwUT09>

Meeting ID: 850 7291 4112
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Board of Parks Commissioners
Events Planning Committee
Wednesday, September 8th, 2021 4:00 p.m.
1st Floor Conference Room – City Hall
Special Meeting Minutes

Present: Paula O’Keefe, Chairwoman
Sandy Bogdanski, Commissioner
Cindy Donovan, Commissioner
Mayor Ellen Zoppo-Sassu

Erica Benoit, Community Engagement Coordinator
Lauren Bent, Arts & Culture Supervisor
Sarah Larson, Deputy Superintendent
Dr. Joshua Medeiros, Superintendent

- 1) Call to Order
 - a. Chairwoman O’Keefe called the meeting to order at 4:05 p.m.
- 2) Acceptance of meeting minutes from August 18, 2021
 - a. MOTION: Made by Commissioner Bogdanski to accept the August 18, 2021 meeting minutes.
Seconded by: Commissioner Donovan, all in favor; motion carried.
- 3) Old Business
 - a. Superintendent Medeiros provided update on event planning for 100th Anniversary of Memorial Boulevard.
Discussion followed.
 - b. Superintendent Medeiros provided update on event budget and sponsorships to date.
Discussion Followed.
 - c. Superintendent Medeiros provided updates on other logistics. Commissioners reviewed postcard designs.
Discussion followed. Mayor Zoppo-Sassu informed Commissioners that Covanta sponsor will be donating disposal trash cans for event.
- 4) New Business
 - a. None.
- 5) Other Business
 - a. None.
- 6) Adjourn
 - a. MOTION: Made by Commissioner Bogdanski to adjourn at 4:41 p.m.
Seconded by: Commissioner Donovan, all in favor; motion passed.

Respectfully submitted,
Jazzya Coakley
Recording Secretary
Board of Park Commissioners