



Board of Parks Commissioners  
Events Planning Committee  
Wednesday, September 8<sup>th</sup>, 2021 4:00 p.m.  
1<sup>st</sup> Floor Conference Room – City Hall  
Special Meeting Agenda

- 1) Call to Order
  - a. Attendance
- 2) Acceptance of meeting minutes
  - a. Events Committee August 18, 2021 special meeting minutes  
Documents: Attachment A (Pg. 3)
- 3) Old Business
  - a. Update on event planning for 100<sup>th</sup> Anniversary of Memorial Boulevard
  - b. Update on event budget and sponsorships to date
  - a. Update on other logistics
- 4) New Business
  - a. By Commissioners
- 5) Other Business
  - a. By Commissioners
- 6) Adjourn

Respectfully submitted,

Jazzya Coakley  
Recording Secretary  
Board of Park Commissioners

Events Planning Meeting - Board of Park Commissioners  
Hosted by Parks and Recreation

Time: Sep 8, 2021 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://bristolct-gov.zoom.us/j/82132871704?pwd=RTFWZ1M4MTZFRFFydExNS0xUTEICZz09>

Meeting ID: 821 3287 1704

Passcode: 187814

One tap mobile

+19292056099,,82132871704# US (New York)

+13017158592,,82132871704# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 821 3287 1704

Find your local number: <https://bristolct-gov.zoom.us/j/kdkGdQ2GYN>

Board of Parks Commissioners  
Events Committee  
August 18, 2021 5:00 p.m.  
1<sup>st</sup> Floor Conference Room- City Hall  
Special Meeting Minutes

Present: W μ o K [ < ( U Z ] Œ Á } u v  
Sandy Bogdanski, Commissioner  
Cindy Donovan, Commissioner

Erica Benoit, Community Engagement Coordinator  
Sarah Larson, Deputy Superintendent  
Dr. Joshua Medeiros, Superintendent

- 1) Call to order
  - a. Z ] Œ u v K [ < ( o o š Z u š ] v P š } } Œ Œ š ñ W í í % X u X
- 2) Acceptance of meeting minutes from May 17, 2021
  - a. MOTION: Made by Commissioner Donovan to accept the May 17, 2021 meeting minutes.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- 3) Old Business
  - a. Superintendent Medeiros discussed COVID-19 logistics deadlines for decision making.  
Discussion followed.  
MOTION: Made by Commissioner Donovan to set September 29, 2021 as the deadline.  
Seconded by: Commissioner Bogdanski, all in favor; motion passed.
  - b. Deputy Superintendent Larson presented an updated event schedule and layout. Commissioners reviewed draft event schedule and proposed layout options. Discussion followed.  
MOTION: Made by Commissioner Bogdanski to accept option a. for the showmobile layout.  
Seconded by: Commissioner Donovan, all in favor; motion passed.
  - c. Superintendent Medeiros discussed the event budget. Discussion followed.
  - d. Community Engagement Coordinator Benoit presented the sponsorship list and outreach efforts. Commissioners reviewed the sponsorship list. Discussion followed.
  - e. No actions taken.
  - d. Commissioners discussed other logistics.
- 4) Adjourn
  - a. MOTION: Made by Commissioner Donovan to adjourn at 6:00 p.m.  
Seconded by: Commissioner Bogdanski, all in favor; motion passed.

Respectfully submitted,  
Jazzya Coakley  
Recording Secretary  
Board of Park Commissioners