

Bristol Water & Sewer Department
Board of Water Commissioners
Regular Meeting Agenda
Tuesday, June 16, 2020 @ 6:30 p.m.
Webex Meeting

<https://bristolct.my.webex.com/bristolct.my/j.php?MTID=m56214c48fc58b321fab07e358793e90>

Login: Meeting number (access code): 132 841 3621

Password: Water2020

Call in: 1 (408) 418-9388

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of the minutes of the May 19, 2020 Regular Board Meeting
5. Approval of the Department Reports for the Month of May 2020.
6. Public Participation
7. Customer Complaints
8. Committee Reports:
 - A) Cell Tower Committee
 - B) Level A Mapping
9. D'Amato Association LLC - Land Lease Request
10. Investments
11. Water & Sewer Merger
12. Activity Report - Weston & Sampson Engineering
13. Chairwoman's Report
14. Superintendent's Report
15. Old Business
16. New Business
17. Adjournment

BRISTOL WATER DEPARTMENT

MAY 2020

WATER BILLING

Water Bills rendered May 2020	<u>\$553,707.08</u>
Water Bills remaining unpaid as of May 2020	<u>\$352,144.69</u>

PRECIPITATION

For the Month	<u>4.05 "</u>	Normal	<u>4.40 "</u>	Departure from Normal	<u>-0.35 "</u>
For the Year	<u>20.96 "</u>	Normal	<u>17.80 "</u>	Departure from Normal	<u>3.16 "</u>

RESERVOIR CAPACITY

Total Available Capacity - May 2020	<u>1,260,380,000</u>	Gallons	<u>98.59%</u>
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PRODUCTION

Monthly Production - May 2020	<u>181,257,140</u>	Gallons
Monthly Production - May 2019	<u>179,423,535</u>	Gallons

CASH STATEMENT

BALANCE: MAY 1, 2020	1,749,110.78
REVENUE:	
ACCOUNTS RECEIVABLE	633,928.55
SERVICE ACCOUNTS	6,249.26
FINES	3,000.00
SEWER ACCOUNTS	582,011.55
LIENS	850.53
PENALTIES	453.00
REMOVE METER	100.00
CLOSING COSTS	5,775.00
REINSTATE FEES	
ASSESSMENTS	300.00
ADMIN FEE/LIENS (WPC)	290.00
LAND LEASE	2,341.21
CELL TOWER LEASE	14,632.62
SCRAP METAL SALES	
TIMBER SALES	
TRANSFER FROM GROVE/WOLCOTT	
TOTAL REVENUE:	1,249,931.72
TOTAL REVENUE SUPER NOW CHECKING ACCOUNT	1,249,931.72
DISBURSEMENTS (VOUCHERS):	400,597.45
TRANSFERS:	
SEWER TRANSFER (CASH OUT)	573,447.48
TRANSFER TO PROCUREMENT ACCOUNT	
TRANSFER TO GOALS ENABLING	
<u>ACCOUNT BALANCES:</u>	
SUPER NOW CHECKING ACCOUNT	
BALANCE: MAY 31, 2020	2,024,997.57
GOALS ENABLING FUND	
BALANCE: MAY 31, 2020	5,364,280.28
GROVE/OLD WOLCOTT TANKS	
BALANCE: MAY 31, 2020	295,250.02
CONSTRUCTION ACCOUNT	
BALANCE: MAY 1, 2020	65,390.91
DEPOSIT	10,217.00
DISBURSEMENTS	(802.44)
BALANCE: MAY 31, 2020	74,805.47
PAYROLL CASH ACCOUNT	
BALANCE: MAY 1, 2020	141,527.97
DEPOSIT	161,435.16
DISBURSEMENTS	(223,740.20)
BALANCE: MAY 31, 2020	79,222.93

2019 2020 BRISTOL WATER DEPARTMENT BUDGET																														
CLASSIFICATION	APPROVED BUDGET		EXPENDED JULY		EXPENDED AUGUST		EXPENDED SEPTEMBER		EXPENDED OCTOBER		EXPENDED NOVEMBER		EXPENDED DECEMBER		EXPENDED JANUARY		EXPENDED FEBRUARY		EXPENDED MARCH		EXPENDED APRIL		EXPENDED MAY		TO DATE		TO DATE			
	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020
SALARIES	\$ 2,563,771.00	\$ 1,599,599.50	\$ 192,565.69	\$ 161,623.80	\$ 161,623.80	\$ 268,116.62	\$ 161,646.95	\$ 289,993.53	\$ 227,509.54	\$ 223,319.26	\$ 195,094.60	\$ 243,575.55	\$ 190,572.01	\$ 2,923,317.05	\$ 80.62%															
FRINGE BENEFITS	\$ 1,447,394.00	\$ 1,075,711.10	\$ 110,343.23	\$ 108,899.86	\$ 109,202.78	\$ 115,433.75	\$ 115,433.75	\$ 115,433.75	\$ 111,839.61	\$ 111,839.61	\$ 106,216.82	\$ 106,831.58	\$ 106,311.17	\$ 1,222,367.07	\$ 84.45%															
OPERATING SERVICES	\$ 2,664,809.00	\$ 564,732.72	\$ 216,077.03	\$ 129,326.37	\$ 259,291.80	\$ 115,345.48	\$ 115,345.48	\$ 80,795.21	\$ 199,403.58	\$ 96,200.45	\$ 176,975.91	\$ 112,394.81	\$ 121,458.41	\$ 2,081,401.77	\$ 78.40%															
MATERIALS & SUPPLIES	\$ 855,395.00	\$ 532.10	\$ 89,036.03	\$ 130,823.66	\$ 79,089.30	\$ 86,741.35	\$ 86,741.35	\$ 86,741.35	\$ 46,608.94	\$ 46,608.94	\$ 33,345.39	\$ 106,544.84	\$ 116,160.23	\$ 748,924.64	\$ 87.45%															
CAPITAL OUTLAY	\$ 1,215,124.00	\$ 0.00	\$ 113,702.91	\$ 11,060.00	\$ 36,021.40	\$ 0.00	\$ 0.00	\$ 12,240.00	\$ 61,063.28	\$ 1,700.00	\$ 32,777.10	\$ 1,700.00	\$ 0.00	\$ 270,264.69	\$ 22.24%															
GRAND TOTAL	\$ 6,740,403.00	\$ 661,835.42	\$ 721,724.89	\$ 541,973.69	\$ 751,731.90	\$ 495,848.68	\$ 495,848.68	\$ 526,605.84	\$ 694,925.35	\$ 479,668.26	\$ 568,412.79	\$ 579,046.58	\$ 434,501.82	\$ 6,646,275.22	\$ 76.04%															
OPERATING SERVICES																														
LIGHT & POWER	\$ 400,719.00	\$ 1,163.30	\$ 27,757.84	\$ 34,714.77	\$ 47,524.28	\$ 693,267.15	\$ 1,156.17	\$ 27,456.40	\$ 14,952.54	\$ 23,831.57	\$ 37,923.93	\$ 49,281.22	\$ 20,529.79	\$ 367,331.49	\$ 91.67%															
TELEPHONE	\$ 17,600.00	\$ 1,163.30	\$ 1,209.82	\$ 1,165.37	\$ 1,139.67	\$ 1,156.17	\$ 1,156.17	\$ 1,144.25	\$ 714.70	\$ 1,628.47	\$ 1,143.30	\$ 1,121.96	\$ 1,115.67	\$ 1,276,282.28	\$ 72.19%															
POSTAGE	\$ 49,041.00	\$ -733.50	\$ 5,205.36	\$ 2,764.44	\$ 15,976.41	\$ 635.00	\$ 635.00	\$ 1,335.91	\$ 2,234.03	\$ 552.00	\$ 12,419.57	\$ 34.72	\$ 293.99	\$ 39,097.93	\$ 79.72%															
ADVERTISING	\$ 16,360.00	\$ 314.56	\$ 3,728.11	\$ 6,415.21	\$ 9,837.22	\$ 566.59	\$ 566.59	\$ 3,591.01	\$ 2,456.63	\$ 978.00	\$ 3,902.81	\$ 1,044.89	\$ 672.13	\$ 266,000.00	\$ 17.95%															
MAINTENANCE/SERVICE	\$ 40,366.00	\$ 11,427.00	\$ 70.16	\$ 1,273.20	\$ 1,346.61	\$ 1,346.61	\$ 1,346.61	\$ 1,273.20	\$ 1,273.20	\$ 1,346.61	\$ 1,273.20	\$ 1,346.61	\$ 1,881.00	\$ 7,929.59	\$ 69.39%															
CONFERENCE & MEMBERSHIP	\$ 583,417.00	\$ 267,034.07	\$ 689.00	\$ 540.00	\$ 3,881.09	\$ 441.00	\$ 441.00	\$ 219.00	\$ 2,720.63	\$ 440.46	\$ 322.00	\$ 0.00	\$ 0.00	\$ 10,665.38	\$ 39.46%															
TAXES	\$ 240,300.00	\$ 3,366.41	\$ 151.20	\$ 3,788.63	\$ 22,183.72	\$ 12,431.09	\$ 12,431.09	\$ 3,592.04	\$ 26,305.54	\$ 20,420.81	\$ 35,287.62	\$ 12,303.88	\$ 29,517.92	\$ 230,756.06	\$ 96.03%															
PROFESSIONAL SERVICES	\$ 6,300.00	\$ 75.00	\$ 70.00	\$ 145.00	\$ 95.00	\$ 5.00	\$ 5.00	\$ 114.01	\$ 110.00	\$ 115.00	\$ 25.00	\$ 30.00	\$ 65.00	\$ 735.00	\$ 11.87%															
LIENS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00															
MISCELLANEOUS	\$ 565,160.00	\$ 21,732.32	\$ 472.45	\$ 282.15	\$ 271.45	\$ 114.01	\$ 114.01	\$ 114.01	\$ 164.01	\$ 285.34	\$ 219.04	\$ 557.22	\$ 196.00	\$ 2,615.68	\$ 39.81%															
CONTRACTOR SERVICES	\$ 404,728.00	\$ 262,575.73	\$ 45,035.73	\$ 42,445.58	\$ 150,000.62	\$ 12,890.74	\$ 12,890.74	\$ 20,304.86	\$ 85,610.78	\$ 13,278.29	\$ 42,694.08	\$ 14,728.93	\$ 31,893.87	\$ 4,435,580.05	\$ 77.07%															
DEBT SERVICES	\$ 10,800.00	\$ 30,185.35	\$ 49,188.64	\$ 29,290.31	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 8,100.00	\$ 75.00%															
SEWER USE FEE	\$ 275,000.00	\$ 564,132.72	\$ 216,077.03	\$ 129,326.37	\$ 259,291.80	\$ 115,345.48	\$ 115,345.48	\$ 60,795.21	\$ 199,403.58	\$ 96,200.45	\$ 178,975.91	\$ 120,394.81	\$ 121,458.41	\$ 2,081,401.77	\$ 78.40%															
NEW BRITAIN AGREEMENT	\$ 275,000.00	\$ 564,132.72	\$ 216,077.03	\$ 129,326.37	\$ 259,291.80	\$ 115,345.48	\$ 115,345.48	\$ 60,795.21	\$ 199,403.58	\$ 96,200.45	\$ 178,975.91	\$ 120,394.81	\$ 121,458.41	\$ 2,081,401.77	\$ 78.40%															
SUPPLIES AND MATERIALS																														
MOTOR FUELS	\$ 43,871.00	\$ 2,572.30	\$ 5,419.44	\$ 3,223.93	\$ 4,482.44	\$ 4,087.73	\$ 4,087.73	\$ 1,277.86	\$ 3,450.31	\$ 4,881.25	\$ 3,432.70	\$ 0.00	\$ 563.78	\$ 33,391.74	\$ 76.11%															
OFFICE SUPPLIES	\$ 27,240.00	\$ 2,668.80	\$ 7,647.83	\$ 2,013.49	\$ 2,013.49	\$ 8,045.39	\$ 8,045.39	\$ 2,377.76	\$ 610.43	\$ 3,298.79	\$ 2,744.75	\$ 3,770.97	\$ 79.90	\$ 33,258.11	\$ 122.09%															
MAINTENANCE SUP & MATERIALS	\$ 346,000.00	\$ -2,040.20	\$ 35,914.69	\$ 51,193.50	\$ 46,612.61	\$ 44,993.29	\$ 47,187.79	\$ 47,187.79	\$ 27,598.57	\$ 9,007.81	\$ 24,370.27	\$ 64,608.14	\$ 8,501.43	\$ 358,135.90	\$ 103.61%															
MV PARTS & SUPPLIES	\$ 15,160.00	\$ 3,248.84	\$ 2,468.84	\$ 3,318.94	\$ 1,160.61	\$ 337.38	\$ 337.38	\$ 1,821.61	\$ 612.91	\$ 323.79	\$ 1,532.51	\$ 655.13	\$ 478.35	\$ 10,508.07	\$ 69.36%															
MV SERVICE & REPAIRS	\$ 35,000.00	\$ 907.04	\$ 607.04	\$ 759.97	\$ 1,277.74	\$ 19,605.07	\$ 19,605.07	\$ 1,004.52	\$ 1,474.30	\$ 1,718.30	\$ 348.22	\$ 1,701.09	\$ 478.35	\$ 27,696.25	\$ 79.13%															
HEATING FUEL	\$ 37,406.00	\$ 432.28	\$ 432.28	\$ 432.28	\$ 23,532.41	\$ 1,584.78	\$ 1,584.78	\$ 1,678.09	\$ 4,115.00	\$ 11,609.03	\$ 4,682.21	\$ 8,436.24	\$ 6,536.77	\$ 32,537.63	\$ 86.99%															
CHEMICAL TREATMENT	\$ 195,163.00	\$ 23,746.84	\$ 16,713.16	\$ 16,713.16	\$ 23,532.41	\$ 8,242.81	\$ 8,242.81	\$ 13,363.72	\$ 14,085.06	\$ 14,258.10	\$ 16,234.70	\$ 27,175.07	\$ 6,536.77	\$ 163,916.74	\$ 83.99%															
MISCELLANEOUS	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00																
INSURANCE	\$ 154,475.00	\$ 20,000.00	\$ 20,000.00	\$ 47,966.33	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,000.00	\$ 1,511.87	\$ 0.00	\$ 0.00	\$ 0.00	\$ 69,478.20	\$ 0.00%															
TOTAL SUPPLIES & MATERIALS	\$ 855,395.00	\$ 532.10	\$ 89,036.03	\$ 130,823.66	\$ 79,089.30	\$ 86,741.35	\$ 86,741.35	\$ 12,240.00	\$ 71,836.68	\$ 46,608.94	\$ 63,345.36	\$ 106,544.84	\$ 116,160.23	\$ 748,924.64	\$ 87.15%															
CAPITAL OUTLAY																														
CAPITAL OUTLAY	\$ 197,000.00	\$ 197,000.00	\$ 197,000.00	\$ 197,000.00	\$ 197,000.00	\$ 197,000.00	\$ 197,000.00	\$ 197,000.00	\$ 197,000.00	\$ 197,000.00	\$ 197,000.00	\$ 197,000.00	\$ 197,000.00	\$ 197,000.00	\$ 197,000.00															
CAPITAL OUTLAY	\$ 565,000.00	\$ 565,000.00	\$ 565,000.00	\$ 565,000.00	\$ 565,000.00	\$ 565,000.00	\$ 565,000.00	\$ 565,000.00	\$ 565,000.00	\$ 565,000.00	\$ 565,000.00	\$ 565,000.00	\$ 565,000.00	\$ 565,000.00	\$ 565,000.00															
MISC. UTILITY ASSETS	\$ 453,124.00	\$ 453,124.00	\$ 453,124.00	\$ 453,124.00	\$ 453,124.00	\$ 453,124.00	\$ 453,124.00	\$ 453,124.00	\$ 453,124.00	\$ 453,124.00	\$ 453,124.00	\$ 453,124.00	\$ 453,124.00	\$ 453,124.00	\$ 453,124.00															
CAPITAL OUTLAY TOTAL	\$ 1,215,124.00	\$ 0.00	\$ 113,702.91	\$ 11,060.00	\$ 36,021.40	\$ 0.00	\$ 0.00	\$ 12,240.00	\$ 61,063.28	\$ 1,700.00	\$ 32,777.10	\$ 1,700.00	\$ 0.00	\$ 270,264.69	\$ 22.24%															
GRAND TOTAL	\$ 6,740,403.00	\$ 661,835.42	\$ 721,724.89	\$ 541,973.69	\$ 751,731.90	\$ 495,848.68	\$ 495,848.68	\$ 526,605.84	\$ 694,925.35	\$ 479,668.26	\$ 568,412.79	\$ 579,046.58	\$ 434,501.82	\$ 6,646,275.22	\$ 76.04%															

CITY OF BRISTOL WATER DEPARTMENT CAPITAL OUTLAY BUDGET YEAR 2019-20													
	BUDGET REQUEST 2019-20	EXPENDED JULY 2019	EXPENDED AUG 2019	EXPENDED SEPT 2019	EXPENDED OCT 2019	EXPENDED NOV 2019	EXPENDED DEC 2019	EXPENDED JAN 2020	EXPENDED FEB 2020	EXPENDED MAR 2020	EXPENDED APR 2020	EXPENDED MAY 2020	EXPENDED TO DATE
CAPITAL EQUIPMENT													
2018 CHEVY 2500	\$54,000.00												\$0.00
BACKHOE	\$108,000.00		\$103,803.91										\$0.00
REPLACE TRUCK 2	\$35,000.00				\$36,021.40								\$103,803.91
													\$36,021.40
TOTAL CAPITAL EQUIPMENT	\$197,000.00		\$103,803.91	\$0.00	\$36,021.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$139,825.31
UTILITY ASSETS													
DISTRIBUTION SECTION													
(1) Chop Saw	\$900.00												\$0.00
(1) Road Saw	\$2,050.00												\$0.00
(1) Pin Locator	\$900.00							\$3,028.28					\$3,028.28
(1) 2" Pump	\$500.00												\$0.00
(1) Aqua Scope Leak Machine	\$2,800.00												\$0.00
(1) Manhole Blower	\$700.00												\$0.00
Insertion Valves	\$25,000.00												\$0.00
Regulator Repairs	\$25,000.00												\$0.00
Automatic Flushing Station	\$4,500.00												\$0.00
Digital Leak Detector										\$5,363.10			\$5,363.10
TOTAL UTILITY ASSETS DISTRIBUTION SECTION	\$62,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,028.28	\$0.00	\$0.00	\$0.00	\$0.00	\$5,363.10
METER SHOP SECTION													
5/8" Meters 650@110.60	\$71,850.00			\$11,060.00									\$11,060.00
Transmitters 200 @38.55	\$19,710.00						\$12,240.00						\$12,240.00
1 1/2" T-10 METER (5)	\$2,829.00												\$0.00
1" T-10 METER (10)	\$2,650.00												\$0.00
2" T-10 METER (5)	\$3,195.00												\$0.00
3/4" T-10 METER(20)	\$3,600.00												\$0.00
6" DETECTOR CHECK (2)	\$7,000.00												\$0.00
TOTAL UTILITY ASSETS METER SHOP SECTION	\$110,874.00	\$0.00	\$0.00	\$11,060.00	\$0.00	\$0.00	\$12,240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,300.00
WATER TREATMENT PLANT SECTION													
Rebuild High Service Pump	\$22,000.00												\$0.00
Rebuild Hill St Pump	\$25,000.00												\$0.00
(3) Hill Street Pump Station Valves	\$21,600.00												\$0.00
Peristaltic Chemical Feed Pump	\$4,500.00												\$0.00
(7) Hach Sc200 Turbidity Controller	\$35,700.00							\$49,295.00					\$49,295.00
Installation Of Cameras at Filler Plant	\$45,000.00												\$0.00
Implement SCADA control of Wells	\$8,500.00												\$0.00
(2) New Flow Transmitters for Wells 4&5	\$3,600.00							\$8,740.00					\$8,740.00
Sewer Sump Pump & Installation	\$17,000.00												\$0.00
Causitic Trunk Line Replacement & Flush Day Tank	\$10,000.00												\$0.00
Causitic Containment Sump Pump & Installation	\$19,000.00												\$0.00
Hach Benchtop Turbidity Meter	\$5,000.00												\$0.00
New Flouride Day Tank At FP	\$3,000.00												\$0.00
Redundant Filler Channel Transmitter	\$5,000.00												\$0.00
Hach DR3600 Benchtop Spectrophotometers	\$4,500.00												\$0.00
TOTAL UTILITY ASSETS WATER TREATMENT PLANT	\$229,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,035.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,035.00

CITY OF BRISTOL WATER DEPARTMENT CAPITAL OUTLAY BUDGET YEAR 2019-20												
WATERSHED SECTION												
Gravity O-Turn Mower	\$9,899.00											\$0.00
Back Pack Blower	\$600.00											\$0.00
Chainsaw	\$300.00											\$0.00
Weedwackers	\$600.00											\$0.00
TOTAL UTILITY ASSETS WATERSHED SECTION	\$10,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,899.00
OFFICE SECTION												
Renovate Back Office/Mail area	\$40,000.00											\$0.00
TOTAL UTILITY ASSETS OFFICE SECTION	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL UTILITY ASSETS	\$453,124.00	\$0.00	\$0.00	\$12,240.00	\$0.00	\$0.00	\$61,063.28	\$0.00	\$0.00	\$5,363.10	\$0.00	\$89,625.38
CAPITAL IMPROVEMENTS												
BUDGET REQUEST 2019-20												
Water Main Replacements	\$250,000.00											\$0.00
Hydrants	\$65,000.00											\$3,400.00
Mix Street Well Redevelopment	\$25,000.00										\$1,700.00	\$27,414.00
Engineering for Scada Redevelopment	\$125,000.00										\$27,414.00	\$0.00
Water Supply Plan Update	\$90,000.00											\$0.00
TOTAL CAPITAL IMPROVEMENTS	\$585,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61,063.28	\$1,700.00	\$1,700.00	\$27,414.00	\$1,700.00	\$30,814.00
TOTAL CAPITAL OUTLAY	\$1,215,124.00	\$0.00	\$0.00	\$12,240.00	\$0.00	\$0.00	\$61,063.28	\$1,700.00	\$1,700.00	\$32,777.10	\$1,700.00	\$270,264.69

2020 SHUT-OFFS BREAKDOWN

Still off to date for non-pay: (81)

MONTH/ DISTRICT	TERMINATION LETTERS SENT	DOOR HANGERS DELIVERED	# ACCTS. OUTSTANDING @ START OF SHUT-OFF DAY	# ACCTS. ACTUALLY SHUT-OFF THROUGHOUT SHUT-OFF DAY	# ACCTS. STILL OFF @ END OF SHUT-OFF DAY	# ACCTS. THAT REMAINED OFF @ END OF MONTH
JANUARY 03	437	325	32	12	7	5
FEBRUARY 01	368	271	26	20	7	5
MARCH 02	344	281*	-	-	-	-
APRIL 03	480	352	-	-	-	-
MAY 01	344	280	-	-	-	-
JUNE 02	397					
JULY 03						
AUGUST 01						
SEPTEMBER 02						
OCTOBER 03						
NOVEMBER 01						
DECEMBER 02						

BEFORE RECEIVING A TERMINATION LETTER, THE CUSTOMER HAS RECEIVED THEIR ORIGINAL BILL PLUS A SECOND AND THIRD NOTICE. Example: Invoiced 8/1, 2nd Notice 9/1, 3rd Notice 10/1. THE TERMINATION LETTER IS SENT APPROX. 1 WEEK AFTER 3RD NOTICE. DOOR HANGERS FOLLOW IN 1-2 WEEKS WITH SHUT-OFF DAY 1 WEEK LATER.

*Door hangers not sent out due to suspension of termination in relation to Covid-19

**SHUT OFFS NOT COMPLETED DUE TO COVID 19 PANDEMIC **



What are you looking for?

Current Monthly Summary

Current Month Payment Summary

Payment Type	Number Of Transactions	Total Paid
Credit/Debit Card	719	\$127,018.88
EFT (Check)	292	\$52,922.11
Online Bank Direct	294	\$39,358.97
Total	1305	\$219,299.96

Monthly Invoice Summary

Invoice Count
5850

Paperless Statistics

Invoice Type	Paperless
Water	3891

Auto-Pay Statistics

Invoice Type	AutoPay
Water	1285

Customer Registration Statistics

Customer Count	Registered Count	Registered %
20217	7826	38.71

Pay By Text Registration Statistics

Customer Count	Registered Count	Registered %
2165	1558	71.96



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut
(860)584-6200

June 10, 2020

Mr. Robert Longo
Supt. Water Department
119 Riverside Avenue
Bristol, Connecticut 06010

Dear Mr. Longo:

At a meeting of the City Council on June 9, 2020 it was voted to refer the request from D'Amato Associates LLC to lease a portion of City owned property approximately 1.5 acres which is identified as Lot 3-31 to the the Real Estate Committee, Planning Commission pursuant to the requirements of Connecticut General Statutes Sec. 8-24, Board of Public Works, and Board of Water Commissioners for review.

Very truly yours,

Therese Pac, MCTC, MMC
Town and City Clerk

TP/dml

cc: Renee LaMarre, Water Dept.

WESTON & SAMPSON ACTIVITY REPORT
CITY OF BRISTOL WATER DEPARTMENT
For the meeting on June 16, 2020On-Call Engineering Services (2070524):

1. Weston & Sampson is currently working on the following tasks:
 - a. CTDEEP General Permits: All Permit application have been submitted to DEEP:
 - i. Miscellaneous Discharges of Sewer Compatible (MISC) Wastewater for the discharge from the WFP to the sanitary sewer.
 1. Responded to DEEP comments. Received draft approval letter for the permit.
 - b. GIS: Anticipate locating / surveying unburied valve box covers. Awaiting direction from BWD.
 - c. Water Supply Plan Update: No activity this period. Awaiting letter from DPH.
 - d. Groundwater Under the Direct Influence of a Surface Water (Mix Street Well #3):
 - i. The BWD staff has completed the data collection process. This GWUDI study has involved sample collection for a one-year period which is now complete. Report has been prepared and submitted to BWD in April. Report has been submitted to the state for approval. Awaiting State response
 - e. Mix Street and Mechanic Street infrastructure improvements (2190087):
 - i. Construction of water main along access road to Mix Street chemical feed building is complete. Obtained Project Closure documentation from DPH. Developed draft design drawings for water main installation at Mechanic Street to support DPH application related to achieving 4-log virus inactivation.
 - f. CTDEEP Water Diversion and Streamflow Reporting Requirements (2191193):
 - i. Assisted the BWD with the new CTDEEP requirement related to the collection of daily operation data (diversion / duration) for all thirteen (13) registered diversions, beginning January 1, 2020. Confirmed with DEEP that Reservoirs 2, 5 and 5 are exempt from daily monitoring. Final memo has been submitted in March 2020.
 - ii. Prepared Initial Reporting Form for each dam and submitted same to BWD for signature/submission to DEEP. Awaiting confirmation from DEEP
 - g. Modifications to Gaseous Chlorine system at Mechanic St and Mix Street Wellfield
 - i. Provided three (3) alternative layouts for sodium hypochlorite storage tanks, eye wash/shower station, and storage of carboys. Sized diaphragm and peristaltic pumps to inject hypochlorite.
 - ii. Provided schematic for ¼ inch slip line to convey analyzer water while keeping 1-in. copper line in service for emergency sink flows with waste storage to tight tank.
 - iii. Calculated analyzer waste storage quantity using lower (1 gpm) flow rates to collect during overnight rest periods and recycle back to headworks when wells turn on. Final plans forthcoming.
 - iv. Awaiting BWD response.