



City of Bristol
Bristol, Connecticut

Charter Revision Commission Members
Bristol, Connecticut

SPECIAL MEETING NOTICE

There will be an organizational meeting of the Charter Revision Commission to be held on *Tuesday, February 19, 2019 at 6:30 p.m.* in the First Floor Meeting Room, 111 North Main Street, Bristol, Connecticut.

AGENDA

1. To elect officers, and to take any action as necessary. (Note: The Commission should have a Chair, Vice-Chair, and Secretary.)
2. To discuss and establish a schedule of public hearings, meetings and times regarding the issuance of the draft report to the City Council by June 28, 2019, and to take any action as necessary.
3. To receive the recommendations directed by the City Council regarding:
 - a. To review the December, 2018 Charter amendments consolidating the operations of the Water and Water Pollution Control Departments, and to consider any additional changes that are needed to clarify and remove any ambiguities as to the responsibility and oversight of these functions.
 - b. To review the provisions in Charter Secs. 45, 46A, and 46B applicable to:
 - i. The Police Department's testing procedures and "weighting" given to elements of the promotion process, to determine whether any provisions have been superseded by contract and therefore should be removed from the Charter, and to propose other changes to better conform to modern-day best practices and methods;
 - ii. To review the division of responsibilities of oversight of the Police Department between the Police Chief and the Board of Police Commissioners, to determine whether the intent of any provisions are better served by the adoption of ordinances and therefore should be removed from the Charter, and to propose other changes to better conform to modern-day best practices and methods;

- iii. To review the job descriptions in the Charter pertaining to the Police Department's oversight structure, to determine whether any provisions have been superseded by contract and therefore should be removed from the Charter, and to propose other changes to better conform to modern-day best practices and methods.
4. To review Sec. 12A which does not have each paragraph labeled with a letter a, b, c, and so forth. The last two paragraphs of this section reference subsection paragraphs a and b, but those subsections with letters need to be created.
5. To review Sec. 19 which refers to an alphabetical list of voters sent by the registrars of voters to the town clerk's office. The registrars do not forward a list because the town clerk's office is connected to CVRS which contains all voters.
6. To adjourn.

Per Mayor Ellen A. Zoppo-Sassu
DATED this 14th day of February, 2019.