

Park and Recreation Department
Budget & Finance Committee
Wednesday, January 30, 2019 at 6:15 p.m.
City Hall, Park Office, 2nd Floor, 111 North Main Street, Bristol, CT

1. Acceptance of minutes

- a. Budget And Finance Minutes 01-14-2019

Documents:

[BUDGET AND FINANCE MINUTES 01-14-2019 DRAFT.DOCX](#)

2. Public Participation

3. Old Business

4. New Business

- a. Review Facility Form And Rental Fee And Take Any Action As Necessary.
b. Review Field Rental And Rate Structure And Take Any Action As Necessary.
c. Review The Banner Request Form And Fee Schedule And Take Any Action As Necessary.

5. Other Business

6. Adjourn

Park and Recreation Department
Budget & Finance Committee
Monday, January 14, 2019 6 p.m.
City Hall, Park Office, 2nd Floor, 111 North Main Street, Bristol, CT
Meeting Minutes

Present: Robert Fiorito, Chairperson
Robert Kalat
Brian Wilson, Superintendent of Parks Department

Absent: Ellen Zoppo-Sassu, Mayor
Maryellen Holden

Call to order

Commissioner Fiorito called the meeting at 5:58 p.m.

1) Acceptance of minutes from December 17, 2018:

Commissioner Kalat made a motion to approve the December 17, 2018 minutes and the motion was seconded by Commissioner Fiorito. Motion carried.

2) Public Participation:

None

3) Old Business

None

4) New Business:

None

5) Other Business:

Mr. Wilson explained the proposed budget in great detail. Money coming in during the month of May for a program scheduled for July was moved to the current year. Muzzy Field rentals revenue has increased due to additional rental monies received.

Discussion transpired regarding fee structure for entering the pool, and fields/facilities. Those projected fees are not within this budget.

Read charter and ordinances for the park recreation and pool. Does the Board have approval to administer?

Expenses for 2020 request are virtually the same. Regular full time wages is a combination of approved contract conditions within BPSA. Once 233 and 1338 are negotiated, an adjustment will be made. Overtime just holds the line with a small rate increase across the board. Part time wages have increased for 2019/2020 due to employees coming back on a second step rate.

Seasonal wages have increased as Mr. Wilson would like to see the season increased in order to be more productive for the outside workers.

Mr. Wilson discussed the geese management process and costs involved.

Mr. Wilson reviewed the 2019/2020 preliminary capital outlay projects.

Motion made by Commissioner Kalat to remove the Kern Park tennis court funds from the 2019/2020 capital outlay proposed budget.

Seconded by Commissioner Fiorito

All in favor; motion passed

Capital Improvement was approved for \$100k for a new backhoe. CIP for \$150k for the development of a 10 year plan for park and recreation. \$350k for the repaving of Memorial Boulevard along with \$70k for the design and phase improvements to Page Park upper level storage and maintenance.

Motion made by Commissioner Kalat to approve the budget as submitted with the removal of the Kern Park tennis court funds from the 2019/2020 budget.

Seconded by Commissioner Fiorito

All in favor; motion passed.

6) Adjourn:

Motion made by Commissioner Fiorito to adjourn at 7:22 p.m. and the motion was seconded by Commissioner Fiorito. All in favor. Motion carried.

Respectfully submitted,

Lisa Wilson
Recording Secretary
Board of Park Commissioners

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